



Clerk to the Council:

Correspondence address: Belby, Common Lane, Corley CV7 8AQ

Phone 07877 559825

Email: clerk.finhampc@outlook.com Website: www.finhamparishcouncil.btck.co.uk

10th January 2019

Dear Councillor

You are hereby summoned to attend the meeting of Finham Parish Council being held on **17th January 2019 at 7:00pm**, in the Library of Finham Park School, Green Lane, Coventry. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes of previous meeting:**
To approve minutes of the Parish Council Meeting held on 15th November 2018
- 4. Matters Arising not listed on the agenda**
- 5. FLAG**
Recommendation: Receive update
- 6. CORRESPONDENCE**
Recommendation: To receive/note/respond to correspondence received
- 6.1 Garden Party**
Recommendation: Discuss nomination
- 7. PLANNING**
To Consider Planning Applications received since the last meeting

Weekly list for the period 2 January to 4 January 2019

- | | | |
|-----|---------------------|---|
| 7.1 | Application Number: | FUL/2018/3549 |
| | Application Site: | Finham Park School Green Lane |
| | Proposal: | Provision of a replacement sports ground and erection of a club house (including bar; changing facilities; showers; and communal areas) |
| 7.2 | Application Number: | HH/2018/3330 |
| | Application Site: | 120 Kenpas Highway |
| | Proposal: | Erection of a single storey side extension |

Weekly list for the period 7 January to 11 January 2019

TBC

8. PARISH ENHANCEMENTS

8.1 Status of a mirror to be placed at the junction of Grange Avenue and Howes Lane

Recommendation: Update from Councillor Cobbett

8.2 Status of the mapping of 'green spaces' in Finham

Recommendation: Update from Councillor Aitken

8.3 Signage for Finham Community Library and St Martins Church

Recommendation: Update on costs for buying, siting and mounting road signs

8.4 Bench

Recommendation: Update from Cllr Mrs Fryer

8.5 Noticeboard

Recommendation: Receive update on progress

8.6 Electricity Supply on The Green

Recommendation: Receive update from Cllr Cobbett

9. Finance

9.1 to approve payments: -

Cheque Payments (Current Account)

Date	Reference	Payee	Details	Value
17.01.19	BACS	J Chatterton	Clerks Salary December 2018	
17.01.19	BACS	HMRC	Tax & NI Payment clerk (December)	£76.36
17.01.19	BACS	J Chatterton	Office allowance, mileage Jan 19	£46.63
17.01.19	BACS	J Chatterton	Clerks Salary January 2019	
17.01.19	BACS	HMRC	Tax & NI Payment clerk (January)	£76.34
02.12.19	BACS	J Chatterton	Reimbursement for Snap bands (PAID)	£409.80
17.01.19	DD	Microsoft	Office 365 renewal	£59.99
17.12.18	BACS	Baginton Village Store	Newspaper for the Library	£19.00
08.01.19	BACS	Baginton Village Store	Newspapers for Library	£27.25

9.2 Bank Reconciliation

Recommendation: Receive and approve Bank Reconciliation up to 31st December 2018

9.3 Quarterly Report

Recommendation: Receive quarterly Report up to 31st December 2018

10. Budget and Precept Request 2019-20

Recommendation: (1) Discuss and approve Budget 2019-20
(2) Discuss and approve Precept Request 2019-20

11. Proposal as to multi-agency approach to reducing traffic issues from the Finham MAT

Recommendation: Discuss and consider proposal

12. Parish Council Newsletter

Recommendation: Discussion on draft newsletter (Cllr Cobbett)

13. Promoting Road Safety

Recommendation: Discuss proposals (Cllr Cobbett)

14. The Children's play area

Recommendation: Receive update and discussion (Cllr Mrs Bush)

15. Signal blocking pouches – keyless car fobs

Recommendation: Discussion

16. Governance

Recommendation: approve updated policies

- 16.1 Financial Regulations
- 16.2 Financial Control Document
- 16.2 Risk Assessment
- 16.3 Health & Safety Policy
- 16.4 Grants & Donations Policy

17. Task groups & Working Parties

To receive reports from Task Group and Working Party leads

- Highways – Councillor Aitken
- Kings Hill – Councillor Fryer
- Schools – Councillor Mrs Bush
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies
- Coventry City of Culture – Councillor Burns

18. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Public participation: To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councilor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

20. Date of the Next Meeting

The date of the next meeting is scheduled for 21st February 2019.